



CONTINUING MEDICAL EDUCATION RECERTIFICATION PROGRAM

The CME pilot recertification program has been identified as an important element in the retention of trained volunteer EMS providers. The Nassau County EMS Academy (NCEMSA) is committed to working with the registered response agencies in our County to assure that the CME program is available, beneficial and responsive to the needs of the agencies and the individuals who provide pre-hospital emergency medical care. Working together, we can make the CME program an interesting, informative and effective way to assure that our response personnel have the knowledge and skills necessary to provide appropriate pre-hospital emergency medical care.

The CME program is a self-directed program. It is the student's responsibility to assure that all requirements are met. The NCEMSA is not responsible for the student's successful completion of the program.

The general rules of the pilot CME recertification program are as follows:

1) The participants sponsoring agency (FD/VAC) MUST file a completed New York State Department of Health (NYSDOH) "Pilot Recertification Program Agency Participation Agreement" with the NYS DOH by using [DOH-4227 Agency Registration Form](#).

The EMS provider seeking to participate in the CME program must complete and file a New York State [DOH-4226 Participant Registration Form](#) with the NYSDOH

2) To register to participate in NCEMSA's CME program all participants MUST complete and submit the below forms to the academy:

- a: [Nassau County EMS Application Form](#) (original)
- b: [Agency Verification of Membership Form - DOH-3312](#) (original)
- c: Copy of your [DOH-4226 Participant Registration Form](#) (Note- Original is sent to NYS)

Upon receipt of the above registration material, you will be contacted to make arrangements to obtain a photo identification card and receive a NCEMSA CME learning contract and CME session completion forms. All core training must be provided by a Sponsor Agency.

You must be registered with our academy in order to attend any CME class.

3) To complete the EMT-B CME program, the applicant must complete seventy-two (72) hours of CME which includes twenty-four (26) hours of "core" (required) subject training and forty-six(46) hours of non-core (enrichment) training within the time frame specified below.

4) To complete the EMT-CC CME program, the applicant must complete seventy-two (72) hours of CME which includes thirty six (36) hours of "core" (required) subject training and thirty six (36) hours of non-core (enrichment) training within the time frame specified below.



Note: Please refer to below NYS website for further details concerning CME requirements as they vary depending on your current certification, expiration date and CME classes that you have already attended under guidelines issued prior to October, 2012.

5) NCEMSA is not currently conducting CME Paramedic Refreshers.

6) In accordance with New York State Department of Health policy, CME program applicants affiliated with agencies that have not filed the required Agency Agreement (DOH 4227) will not be permitted to participate in the CME program.

7) The current recertifying requirements and required forms can be found at the following New York State Bureau of EMS website: <http://www.health.ny.gov/nysdoh/ems/certification/cmerecert.htm>

Below is an abstract from the NYS website describing the new CME renewal process effective October, 2012:

DOH-5064 Supplement Form - This form is to be used in conjunction with DOH-4228 or DOH-4229. This form was developed for those providers who already have CME hours on form DOH-4228 or DOH-4229, and wish to meet the new Standards without losing any CME hours that they may have already completed. DOH-5064 is required in addition to all required hours on DOH-4228 or DOH-4229. All hours on both forms must be completed in their entirety. Once you have submitted these two forms for your renewal, your next recertification must utilize DOH-5065. This form is to be utilized for all providers recertifying prior to June, 2014. [DOH-5064 Supplement Form](#)

DOH-5065 EMT Recertification Form - This is the new EMT recertification form that is fully compliant with the new Standards. This form is to be used if you choose not to use DOH-5064 along with DOH-4228. If you have not already begun completing CME hours you will use this form. This form is to be utilized for all providers recertifying on or after June, 2014. However, this form may be used prior to this date. [DOH-5065 EMT Recertification Form 2012](#)

DOH-5066 - This is the new Critical Care recertification form, which is to be utilized for all providers recertifying on or after June, 2015. However, this form may be used prior to this date. [DOH-5066 AEMT Critical Care Recertification Form 2013](#)

DOH-5067 - This is the new AEMT recertification form, which is to be utilized for all providers recertifying on or after June, 2015. However, this form may be used prior to this date. [DOH-5067 AEMT Recertification Form 2013](#)

DOH-4231 - This is the new Paramedic recertification form, which is to be utilized for all providers recertifying on or after June 2015. However, this form may be used prior to this date. [DOH-4231 Paramedic Recertification Form 2013](#)

All CME students should consult with their Agency's CME coordinator to ascertain the new changes and additional, if any, training requirements.

The Nassau EMS Academy has updated our CME attendance forms to reflect the current changes. All CME students will be required to utilize these new forms when attending CME classes.

- [CME Core EMT Attendance Record](#)
- [EMT-CC Core Attendance Record](#)



It is your responsibility to keep informed and to meet any changes to the CME program so as not to cause any disruption to your recertification process.

If you have any questions please consult with your agency CME program coordinator or the New York State Bureau of EMS CME Coordinator. Any other questions you can call the academy at (516) 826-0802.

8) Upon completion of your core CME program classes, regardless of your expiration date, you **MUST** submit your learning contract to the Nassau County Emergency Medical Services Academy. The Academy will review and verify your successful completion and issue you a letter documenting your attendance. This original letter is to be submitted along with applicable NYS CME Recertification Form. It is the students and/or agency's requirement to properly fill out and file all applicable NYS CME program paperwork. Effective January 2002, NYS requires that all CME program paperwork be filed and received by NYS no later than 45 days before your current certification expiration date.

Your completed learning contract needs to be submitted to the Academy at least 60 days prior to your current certification expiration date. The NCEMSA assumes no responsibility for those participants who register or fail to attend the required training classes in a timely manner. It is the student's and/or agency's responsibility to ensure that all necessary recertification paperwork is timely submitted to New York State Bureau of EMS.